

ROTARY CLUB OF CANTERBURY

SUMMARY OF ROLES OF MAIN COMMITTEES

Club Council

Club Council is the governing body of the Club. It is responsible for setting the policies and strategic direction of the club and for monitoring progress. It has overall responsibility for ensuring that the club fulfils the objects of Rotary and that its committees continue to work effectively to this end.

Club Council is responsible for ensuring that the club's finances are effectively managed and for allocating charitable funds to committees.

Club Council must ensure that the Club complies with the RI Standard Rotary Club Constitution and the bylaws. Any proposed amendments to the bylaws must be ratified by all members.

Club Service Committee

The Club Service Committee is responsible for overseeing day to day administration. It focuses on strengthening fellowship and ensuring the effective functioning of the club. It organises and co-ordinates social activities within our Club, and with other local Clubs, to build friendships and relationships for the whole family, not just Rotarians.

It monitors progress by individual members and committees with specific responsibilities for organising: dining, entertainment, speakers programme, newsletter, member recruitment, training, conferences, the club archive, sports, health and safety and protection, interact, maintenance of the register.

The committee will consider any problems or potential conflicts raised in these areas.

International Service Committee

The May 2019 revised Terms of Reference of the International Service Committee are:

1. To respond to international emergencies, especially in the developing world and donate money to the disaster relief organisations such as Shelterbox, Aquabox and WaterAid.
2. To support local charities which have an international perspective and who seek to alleviate water shortage, poverty, homelessness, job creation and inadequate education in Third World Countries.
3. To seek out new appropriate charities that might benefit from our donation scheme. The awarding of grants is based on agreed criteria. These criteria will be reviewed periodically.
4. To support the establishment of new small private enterprises in the developing world through participation in the microcredit scheme, Lend with Care.
5. To participate fully in Rotary Pentangular Projects.

Community Service Committee

To grant financial and other assistance to help charities, organisations and people of all ages living, working or being educated in the Canterbury Area to meet specific needs.

In the case of children and young people support may be given to develop outstanding talent in sport or the arts. Historically the committee has administered entries for the TryAngle Awards and for the Rotary Youth Leadership Awards. The committee has a long history of supporting St Nicholas School with “hands on” visits to Zoos and other venues.

The committee is concerned with helping people of all social classes, ethnicity and religious persuasion and generally does not support environmental, political or animal welfare causes.

There is a long established commitment to health promotion with the running of annual “Know your Blood Pressure Day” and “Prostate Awareness Day”.

Vocational Service Committee

To encourage Rotarians to serve others through their jobs and professions and to promote the highest ethical standards. The committee reaches out to students and educational establishments in our area by organising competitions and events.

To organise events and visits of an informative nature for Rotarians.

Foundation

To develop and implement plans to support Foundation.

To educate club members about Foundation and encourage participation in Foundation grants and activities.

Dining and Entertainment Committee

To manage the arrangements of the weekly lunch and supper meetings including venue, menu, price, payment by members, speakers, hosts, vote of thanks, stewards and communication with club members on these matters.

To assist the President with arrangements for Ladies and Guest Nights, Christmas Dinner, Safari Supper and any other club event agreed by Club Service Committee.

Membership Committee

1) To facilitate the recruitment of new members through the Club membership and contacts with local professional and business organisations.

2) To facilitate and monitor the integration of new members into the Club so as to ensure they play a full and active part in assisting the Club to achieve its aims and objectives whilst at the same time enjoying their Rotary.

Fundraising Committee

To develop and oversee a programme of events and activities for the specific purpose of generating funds, subsequently to support charities involved in local and international projects.

To explore new ideas for generating funds for charitable purposes.

Public Relations and Communications

Create awareness of club activities and projects among club members, media and the community. To promote effectively the values and work of Rotary.

Awards Committee

The Awards Committee's role is to put forward to the President possible names for consideration of special awards or citations in recognition of their exceptional contribution to Rotary, the club or to the community. Special recognition could include: Paul Harris Fellowship, Honorary Membership, Avenues of Service Citation or Service Above Self Award.

Dec 2014 updated May 2019